



## REGISTRATION FORM

Student's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Parent(s)' Name(s): \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

Email: \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

Class Day & Time: \_\_\_\_\_ Start Date:\* \_\_\_\_\_

*\*Initial payment of \$95.00 plus \$30.00 registration fee (total \$125.00) is due on start date.  
\$30.00 registration fee is waived for current Music Studio students.*

### Payment Information:

Check (make payable to NJWA) (Check no. \_\_\_\_\_)

Cash

Credit Card - circle one:    Visa    MC    Amex    Discover

Credit Card No.: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ CVV#: \_\_\_\_\_

Charge my card automatically every month until I give written notice to stop.

*Please complete page 2 of this form ("Policies and Procedures").*

## ***Policies and Procedures***

**Program:** Music FunTime at the New Jersey Workshop for the Arts ("NJWA") is a comprehensive, progressive, structured curriculum that continues until student is ready for private music lessons in a particular instrument. It is designed to lay the groundwork for a strong foundation of music theory using a fun and innovative program using instruments, teaching materials such as puzzles and games, crafts and singing. Students are given homework that they are expected to complete at home with parent/guardian. When student is ready for private music lessons, the Music FunTime teacher will advise parent/guardian by suggesting the commencement of weekly half-hour private lessons on an appropriate instrument.

**Fees:** Tuition, which includes all necessary materials, is \$95.00 monthly. There is a one-time registration fee of \$30.00. Tuition is payable every month on or around the same day of the month as the original start date (e.g., every 15th of the month). In a month when there are 5 classes instead of 4, **YOU WILL NOT BE CHARGED FOR THIS EXTRA CLASS**. This will be in lieu of make-up classes. There are three **FREE** classes per calendar year.

**Missed Classes:** No credits or make-ups will be given for missed classes. You are automatically given 3 **FREE** classes per calendar year when there are 5 weeks in a month instead of 4, in lieu of a make-up class.

**Withdrawal & Refunds:** Tuition is due at time of registration. All classes are charged fee whether you attend classes or not. NJWA will not refund any portion of tuition if classes are terminated during the session.

**Substitutions:** The NJWA reserves the right to provide a substitute teacher if the regularly-scheduled teacher is unable to teach any class. If a teacher is unavailable and NJWA cannot provide a substitute, the NJWA will make a decision on when to schedule a make-up class.

**Care of Students:** The program is not responsible for providing before- or after-class care for any students. Students are not to be left unattended at any time on any premises of the NJWA. Students are expected to follow a code of behavior at all times while on such premises. Damage to any property of such premises or inappropriate behavior will not be tolerated and student will be subject to dismissal from program without refund.

**Injuries:** Parents, legal guardians and/or caregivers of minor children waive the right to any legal action for any injury sustained on any NJWA premises where program is taught, resulting from normal lesson class activity or any other activity conducted by the students before, during or after class times.

**Photo Release:** *By signing this agreement:* NJWA is hereby granted permission to take photographs or videos of the students for use in advertising the program such as brochures, websites, posters, or other promotional materials the program creates to promote its music class program. Permission is also granted for NJWA to copyright such photographs or videos of any class or public performance.

**I have read and understand the above policies and procedures of the Music FunTime program at the New Jersey Workshop for the Arts and agree to abide by them.**

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(Date)

(Student Name)

(Parent Name - Print)

(Parent Signature)